

Skeff Flynn

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Employment History:

Private Instructor, *All About Music*, Parkville, MD, June 2003 – Current

- Teach an average of 12 students per week, from a wide range of ages, styles and skill levels, the theory and practice of electric bass performance.
- Formulate individually tailored lesson plans, write descriptive text and relate complex concepts and technical terminology in an easily understandable fashion.
- Maintain a high client retention rate by directly addressing the student's goals and expectations.

Recording Engineer, *All About Music*, Parkville, MD, June 2003 – Current

- Assess equipment requirements, determine layout and set up recording configuration.
- Record, edit, mix and master music on a computer based digital audio workstation.
- Troubleshoot and direct recording sessions while guiding clients comfortably through the process of achieving their vision.

Shift Supervisor, *Straight From Seattle Espresso (SSE)*, Baltimore, MD, January 2004 – December 2004

- Managed daily operations and bank deposits, conducted ordering and maintained vendor relations.
- Trained staff in all aspects of product preparation, customer service and expediting techniques.
- Resolved customer service issues and acted as a liaison between staff and upper management.

Sales Associate, *Music and Recording Superstore (MARS)*, Parkville, MD, July 2002 – December 2002

- Exceeded sales goals consistently by qualifying and closing customers in a friendly manner.
- Created exciting displays of instruments and accessories to support overall store sales.
- Provided superior customer service by sharing my experience and strong product knowledge.

Intern, *Renegade Productions*, Hunt Valley, MD, Summer 2000, Spring 2002

- Cast talent, composed, and recorded commercial music in accordance with client needs and deadlines.
- Collaborated with video editors to create music library tracks for a monthly industrial video.
- Duplicated and shipped masters, logged and filed library footage, researched content providers.

Education:

B.S. in Music, Minor in Business Administration with Dean's List Honors
Towson University – Towson, MD, Graduated December 2002

Computer Skills:

Windows Operating Systems; Microsoft Office Suite; Adobe Photoshop and Acrobat; HTML; Cakewalk Sonar; Propellerheads Reason; Steinberg Cubase and Wavelab; Sonic Foundry Sound Forge; Hardware and peripheral set up and installation.

For samples of my audio production, web site and graphic design skills, please visit:

www.fingtone.com